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**Douglass Township Board**  
**Regular Board Meeting**  
**Douglass Township Hall**

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**May 21, 2025**  
**7:00 p.m.**  
**Agenda**

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**1. Call to Order** 19:00

**2. Pledge of Allegiance**

**3. Roll Call**

Present

Becky Sowles, Holly Huff, Eric  
Tester, Kristi Cordray, Ken Bunting

Absent

**4. Approval of Minutes**

Information:

Motion to approve Minutes as written

By: Bunting

2nd: Sowles

Discussion:

Vote: Yays: 5      Nays: 0

Motion carried

**5. Approval of Agenda**

Information:

Motion: To approve agenda as written

By: Bunting

2nd: Tester

Discussion

Vote: Yays: 5      Nays:

Motion carried

**6. Public Comment on Agenda Items**

Name - No Comments

None

**7. Reports**

Treasurer Report

Becky Sowles - Talked about the BS&A reports along with the income for the  
months and expenditures

Information:

Motion: To accept treasurer report as written

By: Huff

2nd: Tester

Discussion

Vote: Yays: 5      Nays: 0

Motion carried

#### Clerk Report

Holly Huff - Gave the bill summary for the month of May

Information:

Motion: To accept clerk report as written and to pay bills

By: Tester

2nd: Bunting

Discussion

Vote: Yays: 5 Nays:

Motion carried

#### Township Trustee - PC

Eric Tester - Had 4 items; animal units in review, mapping ordinance doesn't quite match the master plan (colors), short term rentals (waiting on the state), accessory dwelling units (they are leaving that alone because it would be more than one house)

Information:

Motion to accept report

By: Sowles

2nd: Bunting

Discussion

Vote: Yays: 5 Nays:

Motion carried

#### Township Trustee - ZBA & Fire Board

Ken Bunting - No Meeting

#### Administrator Report

Dave Kelsey - April Report given to the board

Information:

Motion: To accept administrator report as written

By: Tester

2nd: Huff

Discussion

Vote: Yays: 5 Nays:

Motion carried

#### Supervisor Report

Kristi Cordray - No report

### 8. Old Business

BS&A Update

Information: Cordray (Supervisor) spoke about the recent training from BS&A and we are still working on learning the new modules.

Motion: To accept the additional module and purchase of Scanner

By: Tester 2nd: Huff

Discussion

Roll Call: Tester- y Bunting-y Cordray-y Huff-y Sowles-y

Motion carried

## **9. New Business**

Clifford Lake Improvement Association Membership

Information: Michon Wiesen resigned

Motion: To accept the resignation of Michon Wiesen from the Clifford Lake Improvement Association

By: Bunting 2nd: Tester

Discussion:

Vote: Yays: 5 Nays: 0

Motion carried

Appointment for Clifford Lake Improvement Association

Information: Appoint Gabe Krum

Motion: Appoint Gabe Krum to the Clifford Lake Improvement Association

By: Tester 2nd: Huff

Vote: Yays: 5 Nays:0

Treasurer Resignation

Information: Resignation

Motion: To accept the treasurer's letter of resignation

By: Tester 2nd: Bunting

Discussion: Effective August 1, 2025

Roll Call: Tester-y Huff- y Bunting- y Cordray-y

Motion carried

Treasurer Position

Information: Application process-

Motion: Print in Daily News, put on website and sign outside office. Applications due By June 15, 2025

By: Tester 2nd: Huff

Discussion

Roll Call: Huff-y Tester-y Bunting-y Cordray-y

Motion carried

**10. Announcements**

Next Meeting Dates

ZBA 7:00 p.m., MONTH DATE, 2025

DTB 7:00 p.m., June 18, 2025

PC 7:00 p.m., July 30, 2025

**11. Public Comment**

Name - discussion

Matt Murry introduced himself as the new commissioner of district 7

Carol Anderson thanked Becky for being treasurer, consider putting it in the lakeview area news as well?

Laura Ingle thanked Becky for being are treasurer and that the new system goes well

**12. Board Comment**

Name - Tester- Job posting for Treasure in the Daily News

**13. Adjournment**

Motion: To adjourn tonight's meeting at 7:45 p.m.

By: Tester

2nd: Bunting

Discussion

Vote: Yays: 5      Nays: 0

Motion carried

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